

NOTIFICATION TO SHAREHOLDERS



See Hup Consolidated Berhad
(Registration No. 199601018726 (391077-V))
(Incorporated in Malaysia)

Registered Office:

170-09-01, Livingston Tower,
Jalan Argyll, 10050 George Town
Penang, Malaysia

10 September 2021

Dear Valued Shareholders

NOTIFICATION TO SHAREHOLDERS ON THE EXTRAORDINARY GENERAL MEETING OF THE COMPANY ("EGM")

It is our pleasure to invite you to the EGM of See Hup Consolidated Berhad ("**See Hup**" or "**the Company**") which will be held as follow:

Type of General Meeting	:	EGM
Day, Date and Time	:	Wednesday, 29 September 2021 at 11.00 a.m. or immediate after the conclusion or adjournment (as the case may be) of the Company's Twenty-Fifth (25 th) Annual General Meeting, to be conducted fully virtual on the same day at 9.45 a.m., whichever is the later.
Online Meeting Platform	:	https://agm.digerati.com.my/pasb-online
Mode of Communication	:	(1) Typed text in the remote participation and voting (" RPV ") Facilities (2) E-mail questions to investorrelations@seehup.com.my prior to the EGM

As part of the Company's dedicated commitment to sustainable practices, the following documents of the Company are available and can be downloaded from the Company's website at www.seehup.com.my and on Bursa Malaysia Securities Berhad's website at <https://www.bursamalaysia.com>:

- (a) Notice of EGM;
- (b) Form of Proxy;
- (c) Administrative Guide of the EGM; and
- (d) Circular to Shareholders in relation to the proposed diversification of the existing principal activities of See Hup and its subsidiaries to include the construction contracts services and other support activities ("**Proposed Diversification**") ("**Circular - Proposed Diversification**")

Alternatively you may scan the QR Code below:-



Circular – Proposed Diversification

If you wish to appoint a proxy to attend and vote on your behalf at the EGM, you may deposit your duly completed Form of Proxy at the Registered Office at 170-09-01, Livingston Tower, Jalan Argyll, 10050 Georgetown, Pulau Pinang, Malaysia not less than forty-eight (48) hours before the time appointed for holding the EGM. Please refer to notes printed in the Form of Proxy for further instructions.

Kindly refer to the enclosed Administrative Guide for further details on the conduct of the fully virtual EGM including the registration process and RPV.

We would like to thank you for your understanding and continuous support to the Company.

Yours faithfully

For and on behalf of the Board of
SEE HUP CONSOLIDATED BERHAD

LEE CHOR MIN
Group Managing Director

ADMINISTRATIVE GUIDE

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS OF SEE HUP CONSOLIDATED BERHAD

Type of General Meeting	:	Extraordinary General Meeting (" EGM ")
Day, Date and Time	:	Wednesday, 29 September 2021 at 11.00 a.m. or immediate after the conclusion or adjournment (as the case may be) of the Company's Twenty-Fifth (25 th) Annual General Meeting, to be conducted fully virtual on the same day at 9.45 a.m., whichever is the later.
Online Meeting Platform	:	https://agm.digerati.com.my/pasb-online
Mode of Communication	:	(3) Typed text in the remote participation and voting (" RPV ") Facilities (4) E-mail questions to investorrelations@seehup.com.my prior to the EGM

MODE OF MEETING

In light of the COVID-19 pandemic and in the best interest of public health and the health and safety of our shareholders, the Board of Directors and employees whilst adhering to the Guidance and Frequently Asked Questions of the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia ("**SC**") ("**Guidance Note**"), EGM of See Hup Consolidated Berhad ("**See Hup**" or the "**Company**") will be held virtually through live streaming and online remote voting using RPV facilities at <https://agm.digerati.com.my/pasb-online>.

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants (shareholders and proxies). Hence, you are responsible to ensure the stability of your internet connectivity throughout the duration of the EGM is maintained.

With the RPV Facilities, you may exercise your right as a member of the Company to participate (including the right to pose questions to the Board of Directors and/or Management of the Company) and vote at the EGM.

ENTITLEMENT TO PARTICIPATE AND VOTE REMOTELY

Shareholders whose names appear on the Record of Depositors ("**ROD**") as at 20 September 2021 shall be eligible to attend, participate and vote remotely in the meeting, or appoint proxy(ies)/ the Chairman of the general meeting to attend, participate and/or vote on his/her behalf.

FORM(S) OF PROXY

If you are unable to participate in the EGM, you may appoint a proxy or proxies OR the Chairman of the meeting to attend and vote on your behalf. In such event, you should complete and deposit the Form of Proxy at the Company's registered office located at No. 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang or fax to +604 226 5860 not less than forty-eight (48) hours before the date and time fixed for the EGM or at any adjournment thereof.

REVOCAION OF PROXY

The lodging of the Form of Proxy shall not preclude you from participating in the EGM should you subsequently wish to do so. If you have submitted your Form of Proxy and subsequently decide to appoint another proxy(ies) or you wish to participate in the EGM, please write in to revoke the earlier appointed proxy forty-eight (48) hours before the date and time fixed for the EGM or any adjournment thereof.

VOTING PROCEDURE

The voting at the EGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

The online remote voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman.

Upon completion of the voting session, the Independent Scrutineers will verify the poll results followed by the declaration of results by the Chairman.

The Company has appointed Plantation Agencies Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting or online remote voting ("**e-voting**").

Kindly refer to the below Procedures for RPV Facilities for guidance on how to vote remotely.

PROCEDURES FOR RPV Facilities

Members/proxies/corporate representatives who wish to participate the EGM remotely using RPV must follow the following procedures: -

Step	Action	Procedure
A	To register as an user using the Registrar website: https://agm.digerati.com.my/pasb-online	<ul style="list-style-type: none"> • Complete the registration form. • You will receive an email for verification purpose. You need to complete the process to complete the registration. (Please check your spam mailbox if you do not receive the email) • You will receive an email upon successful or rejected registration. <p>Note: If you have registered as a user. You are not required to register again.</p>
B	To request for RPV	<p><u>Individual Members</u></p> <ul style="list-style-type: none"> • Login your registered account through the Registrar website. • Select "See Hup EGM" • Read and agree to Terms & Conditions then confirm the Declaration • Complete and submit the request form. • Read and agree to Terms & Conditions then confirm the Declaration. • Complete and submit the request form. • You may appoint proxy(s) in the request form. • You may pose your question, if any, to the Chairman/Board in the request form. • Registrar will verify your request against the ROD after closing time. Closing time for request submission will be forty-eight (48) hours prior to the meeting. No request will be entertained after closing time. • You and your proxy(s) will receive a notification email upon approval or rejection of RPV. • In the case of approval, below links will be attached in the email. <ol style="list-style-type: none"> 1. Broadcast link 2. E-Poll Form link
C	On the day of EGM	<ul style="list-style-type: none"> • Access to the Broadcast and Polling Form using the link provided in the email. • If you have any question to the Board of Directors, you may use the Q&A section to pose your question. • Submit your vote within a specific period of time once the Chairman announces that the voting is open. • Voting will be closed upon the expiry of the voting period. <p>Broadcast will be terminated upon the announcement of the poll result by the Chairman.</p>

NO DOOR GIFTS OR FOOD VOUCHERS

There will be no distribution of food vouchers or door gifts during the EGM as the meeting is conducted on a fully virtual basis.

NO RECORDING OR PHOTOGRAPHY

Strictly no recording or photography of the EGM proceedings is allowed.

ENQUIRY

If you have any enquiry or require any assistance, please contact the Share Registrar during office hours (Monday to Friday).

Plantation Agencies Sdn Berhad
(Registration No. 195501000033 (2603-D))
3rd Floor, No 2 Lebuh Pantai
10300 Georgetown Penang
Telephone : 604 2625333
Fax : 604 2622018
Email : pasb_helpdesk@digerati.com.my

If you face any problem joining the EGM, please contact the Technical Support.

Digerati Technologies Sdn. Bhd.
Telephone : +6016-9795956

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further measures as appropriate and comply with any requirements or recommendation of any government agencies from time to time.

Kindly check the Company's website or announcements from time to time for the latest updates on the status or changes to the Virtual EGM arrangements.

The Company seeks the understanding and cooperation of all shareholders to minimise the risk of community spread of COVID-19.

PERSONAL DATA PRIVACY

By lodging and subscribe for a user account with Digerati Technologies Sdn Bhd in Malaysia Portal to participate and vote remotely at the EGM using the RPV Facility, the shareholder(s)/proxy(ies)/corporate representative(s)/attorney(s) accepts and agrees to the personal data privacy terms.

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT an Extraordinary General Meeting (“**EGM**”) of See Hup Consolidated Berhad (“**See Hup**” or “**Company**”) will be conducted on a fully virtual basis via the online meeting platform at <https://agm.digerati.com.my/pasb-online> (Domain registration number D1A119533) on Wednesday, 29 September 2021 at 11.00 a.m. or immediately after the conclusion or adjournment (as the case may be) of the Company’s Twenty-Fifth (25th) Annual General Meeting, to be conducted fully virtual on the same day at 9.45 a.m., whichever is the later, for the purpose of considering and if thought fit, passing with or without modifications of the following resolution:

ORDINARY RESOLUTION

PROPOSED DIVERSIFICATION OF THE EXISTING PRINCIPAL ACTIVITIES OF SEE HUP AND ITS SUBSIDIARIES (“SEE HUP GROUP” OR “GROUP”) TO INCLUDE THE CONSTRUCTION CONTRACTS SERVICES AND OTHER SUPPORT ACTIVITIES (“PROPOSED DIVERSIFICATION”)

“**THAT** subject to the approval and consent being obtained from all relevant authorities and/or parties (where applicable), approval be and is hereby given to the Group to diversify its existing principal activities to include the construction contracts services and other support activities;

AND THAT the Board of Directors of See Hup (“**Board**”) be and are hereby authorised to sign and execute all documents, do all acts, deeds and things as may be required to give effect to and to complete the aforesaid Proposed Diversification, with full power to assent to any conditions, variations, modifications and/or amendments in any manner as may be required or imposed by the relevant authorities or deemed necessary by the Board to implement, finalise and give full effect to the Proposed Diversification.”

By Order of the Board

TAI YIT CHAN (MAICSA 7009143) (SSM PC 202008001023)
ONG TZE-EN (MAICSA 7026537) (SSM PC 202008003397)
LAU YOKE LENG (MAICSA 7034778) (SSM PC 202008003368)
Joint Company Secretaries

Penang
10 September 2021

Notes:

1. Virtual EGM

- (a) *The EGM of the Company will be conducted on a fully virtual basis through **live streaming and Remote Participation and Voting (“RPV”) facilities**. Please refer to the Administrative Guide for the EGM for the procedures to register, participate and vote remotely via the RPV facilities.*
- (b) *For the purpose of complying with Section 327(2) of the Companies Act 2016, the Chairman of the meeting is required to be present at the main venue of the EGM. Members/Proxies/Corporate Representatives will **not be allowed** to attend this EGM in person at the broadcast venue on the day of the EGM.*

2. Appointment of Proxy

- (a) A Member may appoint up to two (2) proxies to attend on the same occasion. A proxy may but need not be a Member of the Company. A proxy must be of full age. If a Member appoints more than one (1) proxy, the appointments shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- (b) Where a Member of the Company is an authorised nominee as defined under the Securities Industry (Central Depository) Act 1991 (“**SICDA**”), it may appoint up to two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
- (c) Where a Member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account (“**omnibus account**”), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
An exempt authorised nominee refers to an authorised nominee defined under the SICDA which is exempted from compliance with the provisions of subsection 25A(1) of SICDA.
- (d) *The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, the Form of Proxy must be executed under the corporation’s seal or under the hand of an officer or attorney duly authorised.*
- (e) *To be valid, the Form of Proxy duly completed must be deposited at the Company’s registered office at 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang at least forty-eight (48) hours before the time appointed for holding the meeting or any adjournments thereof.*
- (f) *In respect of deposited securities, only a Depositor whose name appears on the Record of Depositors on 20 September 2021 (General Meeting Record of Depositors) shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.*



CDS Account No.	
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No. of Shares Held	
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I*/We* _____
(Full name in Block Letters and NRIC / Company No.)

of _____ and _____
(Address) (Tel. No.)

being a member*/ members* of See Hup Consolidated Berhad hereby appoint

Full Name (in Block Letters)	NRIC/Passport No.	No. of Shares	% of Shareholding
Address:			
Email Address:			
Telephone No.:			

** and/or (*delete if not applicable)*

Full Name (in Block Letters)	NRIC/Passport No.	No. of Shares	% of Shareholding
Address:			
Email Address:			
Telephone No.:			

or failing him/her, the CHAIRMAN OF THE MEETING as my*/our* proxy, to vote for me*/us* and on my*/our* behalf at the EXTRAORDINARY GENERAL MEETING (“**EGM**”) of the Company to be conducted on a fully virtual basis vide the online meeting platform at <https://agm.digerati.com.my/pasb-online> (Domain registration number DIA119533) on Wednesday, 29 September 2021 at 11.00 a.m. or immediately after the conclusion or adjournment (as the case may be) of the Company’s Twenty-Fifth (25th) Annual General Meeting, to be conducted fully virtual on the same day at 9.45 a.m., whichever is the later.

NO.	RESOLUTION	FOR	AGAINST
1	Ordinary Resolution – Proposed Diversification		

(Please indicate with an “X” in the appropriate space how you wish your vote to be cast. If no specific direction as to voting is given, the proxy will vote or abstain at his discretion)

Signed this _____ day of _____ 2021

Signature of Shareholder

Common Seal to be affixed here if Shareholder is a Corporation

Note:

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- For the purpose of complying with Section 327(2) of the Companies Act 2016, the Chairman of the EGM is required to be present at the main venue of the EGM. Members/Proxies/Corporate Representatives will **not be allowed** to attend this EGM in person at the broadcast venue on the day of the EGM.

2. Appointment of Proxy

- A Member may appoint up to two (2) proxies to attend on the same occasion. A proxy may but need not be a Member of the Company. A proxy must be of full age. If a Member appoints more than one (1) proxy, the appointments shall be invalid unless he specifies the proportions of his shareholdings to be represented by each proxy.
- Where a Member of the Company is an authorised nominee as defined under the Securities Industry (Central Depository) Act 1991 (“**SICDA**”), it may appoint up to two (2) proxies in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.

- Where a Member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one (1) securities account (“**omnibus account**”), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.

An exempt authorised nominee refers to an authorised nominee defined under the SICDA which is exempted from compliance with the provisions of subsection 25A(1) of SICDA.

- The instrument appointing a proxy shall be in writing under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, the Form of Proxy must be executed under the corporation’s seal or under the hand of an officer or attorney duly authorised.
- To be valid, the Form of Proxy duly completed must be deposited at the Company’s registered office at 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang at least forty-eight (48) hours before the time appointed for holding the meeting or any adjournments thereof.
- In respect of deposited securities, only a Depositor whose name appears on the Record of Depositors on 20 September 2021 (Meeting Record of Depositors) shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.

Fold this flap for sealing

Then fold here

Affix
Stamp

The Joint Company Secretaries
SEE HUP CONSOLIDATED BERHAD
(Registration No. 199601018726 (391077-V))

170-09-01 Livingston Tower, Jalan Argyll, 10050
George Town, Pulau Pinang, Malaysia

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